

Heritage Heroes PTSA
General Membership Meeting
October 1, 2015 – 7PM
Verrado Elementary School Library

Board Members in attendance

Michelle Sikes – Interim President

Lindsey Bogard – First Vice President

Fonda Koehn – Treasurer

Mary Casey – Secretary

Meeting was called to order by Interim President, Michelle Sikes at 7:00PM

Quorum was reached

Michelle Sikes welcomed PTSA Members.

Mary Casey, Secretary read the minutes from the last General Membership Meeting. Fonda motioned to accept meeting minutes as presented. Motion passed and the Meeting Minutes were accepted

Due to injury, Membership Chair, Amanda Quintana was not able to attend and there were no official membership totals to present.

Voting for new PTSA President and modifications to existing Standing Rules were tabled until the November 4th General Membership Meeting.

Treasurer, Fonda Koehn announced that her family is moving out of state and officially announced her resignation as Treasurer. Resignation should be effective by the end of November.

Fonda Koehn gave the Treasurer's Report. Paula Williams made the motion to approve Treasurer's Report. Motion passed and the report was accepted.

Fonda Koehn also presented the recent audit (attached) that took place due to the resignation of our former PTSA President. Ashley French motioned to approve audit as presented. Motion passed and the audit was accepted

Fonda Koehn discussed the proposed budget modifications (attached). There were no questions or concerns from members. Paula Williams motioned to approve the proposed budget modifications. Motion pass and was accepted by unanimous vote.

Fonda Koehn presented and explained the Gift Card Form for teachers. The idea of this form is that it can be used in lieu of collecting receipts from teachers. On the form, teachers agree to use the given funds toward classroom materials. The motion

to approve the PTSA Gift Card by filed by Amy Cannon-Wagner. Motion passed and the Gift Card Form was accepted and approved for use.

Shelly Hornback gave a presentation about the Agua Fria Bond initiative. To support the bond, the Heritage Heroes PTSA would donate \$100 to the effort and help publicize the campaign. Lindsey Bogard filed the motion to support the Agua Fria Bond. Motion passed and the PTSA chose to support the bond by unanimous vote. Ashley French also motioned to accept the \$100 donation by PTSA to support the campaign. That motion was also passed and \$100 donation was accepted.

PTSA Member, Paula Williams gave an update about the efforts in getting a playground shade structure donated. She described the process and that she was working with APS and researching Lowe's as well.

Interim President, Michelle Sikes gave a brief review of the Hero Classic Fundraiser that just ended. She explained that there would be a survey going out to parents and teachers asking for opinions on the event and asking parents for input on spending of PTSA funds. Additionally Michelle Sikes asked the present representatives of the Student Council to ask 7th and 8th graders how they would be motivated to fundraise.

Meeting was adjourned at 8:18PM

Meeting Minutes prepared by Mary Casey, PTSA Secretary
On October 6, 2015

2015 Financial Year Proposed Budget Revisions

Administration costs:

Add Meeting Expenses at \$200

Fundraisers:

Edit Hero Classic Income/Expense to \$25 K/\$10 K

Delete Holiday Craft Bazaar budget line

Delete Leader in Me Book Sales budget line

Change Spring Fling to Spring Fundraiser

Edit Spring Fundraiser to 10K/3.3K

Add "Vending Machine Proceeds" line item

PayPal Fees:

Reduce PayPal fees to \$700

School and Classroom support:

Remove risers for music room budget line

Remove Sensory Garden Supplies

Reduce Sunshade to 5K

Add General Classroom support budget line
(\$500)

Add "Leader in Me website annual renewal
(\$1600)

Add Leader in Me Curriculum (\$5000)

Teacher Appreciation:

Delete week in "Teacher Appreciation Week"

Reduce Teacher stipend to 3K

Change Teacher Appreciation Expenses to \$2K

Add Volunteer Appreciation line item